

Ontario Public Service Employees Union

Local 420

2007-2008

Revenue and Expenditure					
For the year ended June 30,					
	2007	2007	2007		2008
	Preliminary	Budget	Variance		Budget
	\$	\$	\$		\$
Revenue					
Local dues assessment	93,445	92,740	705	F	97,540
Rebates from OPSEU	9,721	8,450	1,271	F	10,137
Interest	1,741	1,150	591	F	3,484
Special grievance settlement	2,500	0	2,500	F	
Other	337	275	62	F	350
Total revenue	<u>107,744</u>	<u>102,615</u>	<u>5,129</u>	F	111,511
Expenditure					
External activities costs (per schedule)	1,245	7,930	6,684	F	7,617
Local Executive operating costs (per schedule)	36,626	50,259	13,633	F	40,717
Local membership service costs (per schedule)	4,343	7,709	3,366	F	5,671
Parking lot rental	28,000	28,000	0		30,500
Total expenditure	<u>70,214</u>	<u>93,898</u>	<u>23,684</u>	F	84,505
Excess of Revenue over Expenditure	37,530	8,717	28,813	F	27,006
Deduct:					
Capital expenditures	1,722	2,850	1,128	F	3,370
Membership initiated expenditures	6,353	0	-6,353	U	
Total deductions	<u>8,075</u>	<u>2,850</u>	<u>-5,225</u>		
Increase in Members' surplus	<u>29,455</u>	<u>5,867</u>	<u>23,587</u>	F	23,636

**Ontario Public Service Employees Union
Local 420
2007-2008**

Sch 2

Schedule of Expenditure for the year ended June 30					
	2007 Preliminary \$	2007 Budget \$	2007 Variance \$	F	2008 Budget \$
External Activities Costs					
Provincial meetings of OPSEU	764	5408	4644	F	4432
CAAT (Academic) meetings	354	2498	2144	F	3161
Quinte Area Council of OPSEU		0	0		0
Quinte District Labour Council	127	24	-103	U	24
	<u>1245</u>	<u>7930</u>	<u>6684</u>	F	<u>7617</u>
Local Executive Operating Costs					
Officers' release time	25330	33504	8174	F	26024
Less: Recovered	2841	2141	700	F	4645
	<u>22489</u>	<u>31363</u>	<u>8874</u>	F	<u>21379</u>
Honorariums	7605	8268	663	F	8610
Meetings	3999	5400	1401	F	5400
Child care	0	200	200	F	200
Education and training - general	343	1248	905	F	1308
Education - designated fund	780	780	0		820
Discretionary expenditures	1411	3000	1589	F	3000
	<u>36626</u>	<u>50259</u>	<u>13633</u>	F	<u>40717</u>
Local Membership Service Costs					
General meetings	2253	4250	1997	F	2250
Office operating costs (per schedule)	1014	1960	946	F	1697
Special travel allowances	0	0	0		0
Welfare	690	775	85	F	1000
Children's Christmas party	0	300	300	F	300
Local publications	386	424	38	F	424
	<u>4343</u>	<u>7709</u>	<u>3366</u>	F	<u>5671</u>

**Local 420
2007-2008
Budget Supporting Schedules**

Sch 1 - 1

Budget for Local Dues Revenue						
Employees		Summer 2007	Fall 2007	Winter 2008	Summer 2008	
	Full-time	130	135	135	135	
	Partial-load	11	48	48	10	
	No of month	2	4	4	2	12
	No. of week	8	16	16	8	48
Dues rates						
	Full-time	\$25.00 Semi-monthly				
	Partial Loac	\$20.00 Bi-weekly				
Revenue						
	Full-time	\$13,000.00	\$27,000.00	\$27,000.00	\$13,500.00	Total \$80,500.00
	Partial-load	\$880.00	\$7,680.00	\$7,680.00	\$800.00	\$17,040.00
	Total	\$13,880.00	\$34,680.00	\$34,680.00	\$14,300.00	\$97,540.00

Sch 1 - 2

Budget for OPSEU Dues Rebate			
Rebates for the previous year			\$9,721.40
Percent increase in membership	Avg previous year	179	
	Avg this year	183	2.23%
Estimated increase in overall OPSEU dues			2.00%
Estimated rebate amount			\$10,137.00

Sch 1 - 3

Interest Revenue				
ID		Ending balances	Rates	One year interest
Short term investments		\$15,000.00	2.95%	\$442.50
		\$30,000.00	3.00%	\$900.00
Strike Fund				
Opening balance		\$59,680.00	3.00%	\$1,790.40
Monthly collection rate - per employee per pay	\$6.00			
	July August	\$3,120.00		\$211.20
	Sept - Dec	\$6,480.00		\$1,843.20
	Jan - Apr	\$6,480.00		\$1,843.20
	May-Jun	\$3,240.00		\$192.00
Total		<u>\$19,320.00</u>	<u>\$4,089.60</u>	<u>\$23,409.60</u>
Average over the year		\$11,704.80	3%	\$351.14
Total projected interest revenue				\$3,484.00

Sch 1 - 4

Other revenue	
Johnson Insurance Patronage Dividend Estimated	\$350.00

Sch 2 - 1

Budget for:	Meetings	Days	Location	Delegates	Alternates
A.G.M	1		3 Toronto	2	2
Meals	Local pays delegate's supplement Local pays supper for any member elected provincially to attend meeting			\$48.00	\$396.00
Room	Local pays half for delegate			\$24.00 \$690.00	\$1,380.00
Mileage to Toronto	Km	200		OPSEU pays all	\$320.00
Parking				pays all	\$120.00
Phone home	Per call	\$5.00		pays all	\$30.00
Time release	Per Day at top salary	US\$356		OPSEU pays all	\$1,424.00
				<u>\$762.00</u>	<u>\$3,670.00</u>
Regional	0		1 Ottawa	2	2
Meals	elected provincially to attend meeting			\$0.00	\$0.00
Room	(OPSEU pays half for delegate)			\$0.00	\$0.00
Mileage to Ottawa	Km	250		OPSEU pays all	\$0.00
Parking				pays all	\$0.00
Phone home	Per call	\$5.00		pays all	\$0.00
				\$0.00	\$0.00
Total meetings/days	1		4		
				<u>\$762.00</u>	<u>\$3,670.00</u>
Total Budget					\$4,432.00

Sch 2 - 3

Quinte Area Council of OPSEU			
Annual membership dues	presently not operating		\$0.00
Less: OPSEU reimbursement		90%	\$0.00
Budget			\$0.00

Sch 2 - 4

Quinte District Labour Council			
Annual membership dues	Monthly rate	0.15 per member	
	Estimated m	135	\$243.00
Less: OPSEU reimbursement		90%	\$218.70
Budget			\$24.00

Sch 2 - 2

Budget for:	Meetings	Days	Location	Delegates	Alternates
Negotiations meetings	0		1 Toronto	2	2
Meals	Local pays delegate's supplement Local pays supper for any member elected provincially to attend meeting			\$0.00	\$0.00
Mileage to Toronto	Km	200			\$0.00
Room & parking	Local pays half for delegate			\$0.00	\$0.00
Phone home	Per call	\$5.00		OPSEU pays all	\$0.00
Time release	(Weekend)				
				\$0.00	\$0.00
Division meeting	1		2 Toronto	2	2
Meals	Local pays delegate's supplement Local pays supper for any member elected provincially to attend meeting			\$36.00	\$284.00
				\$18.00	
Mileage to Toronto	Km	200		\$0.00	\$320.00
Room & parking	Local pays half for delegate			\$400.00	\$892.00
Phone home	Per call	\$5.00		OPSEU pays all	\$20.00
Time release	(Weekend)				
				\$454.00	\$1,516.00
President's meeting	2		1 Toronto	1	1
Meals	Local pays delegate's supplement Local pays supper for any member elected provincially to attend meeting			\$24.00	\$172.00
				\$24.00	
Mileage to Toronto	Km	200		\$0.00	\$320.00
Room & parking	Local pays half for delegate			\$200.00	\$446.00
Phone home	Per call	\$5.00		OPSEU pays all	\$5.00
Time release	(Weekend)				
				\$248.00	\$943.00
				<u>\$702.00</u>	<u>\$2,459.00</u>
Total Budget					\$3,161.00

**Ontario Public Service Employees Union
Local 420
2007-2008
Budget Supporting Schedules**

Sch 2 - 5

Officers' release time									
Assignable			Fall semester		Winter Semester		Summer Semester		Release cost
TCH	Rate of Pay		Hours	Cost	Hours	Cost	Hours	Cost	
Base hours @25%	18	\$92,817.00	15	\$6,296.00	15	\$6,296.00	8	\$3,358.00	\$15,950.00
Additional hours @50%	18	\$92,817.00	6	\$5,037.00	6	\$5,037.00	0	\$0.00	\$10,074.00
total cost before recovery									\$26,024.00
Recovery	Days	Rate	Reason						
Chief Steward	0		0.5 Committee meetings						\$0.00
President	8		1 Arbitrations						\$2,845.00
General supplement from OPSEU time release fund									\$1,800.00
Net cost of release									\$21,379.00

Sch 2 - 6

Honorariums	
Budget - see "9 Honoraria"	\$8,610.00
Less: Transfers to "Education - designated fund"	\$0.00
	<u>\$0.00</u>
	\$0.00
Total	\$8,610.00

Sch 2 - 7

Meetings	
Budget for	10 Meetings
Cost at	\$30.00 per person attending
Allow for	15 stewards
And	3 Guests
Meal costs	\$5,400.00
Room rental	\$0.00 per meeting \$0.00
Total budget	\$5,400.00

Sch 2 - 8

Child Care costs	
To provide for occasional child care costs to facilitate attendance at meetings	
Estimated	\$200.00

Sch 2 - 9

Education and training	
Attendance at OPSEU Educational weekends - basic costs paid by OPSEU	
No. of Educationals	3
No. of attendees	2
Duration in days	2
Meal supplements	\$108.00
Room rate (half room per attendee)	\$1,200.00
	<u>\$1,308.00</u>
All other education to be subject to membership approval.	

Sch 2 - 10

Education - designated funds	
Transfer from honorarium	\$0.00
Re: Accounting agreement	\$820.00
	<u>\$820.00</u>

Sch 2 - 11

Discretionary Fund	
To provide for a sum of money that can be used to pay for any unexpected/unbudgeted expenses. Such expenditures could only be paid pursuant to motions adopted at LEC meetings and would include, for example, local travel, guest hospitality, legal advice, gifts of appreciation and other such things not otherwise budgeted. It would NOT include donations to any political campaigns or strike funds; these would be left to the discretion of the general membership.	
	\$3,000.00
Items disbursed in 2006/07	
Retirement gifts	63.75
Local travel	37.76
Retiree lifetime memberships	20.00
Freedom	5.00
Member's emergency relief	1,000.00
Legal advice	284.08
Total	<u><u>1,410.59</u></u>

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Sch 2 - 10

General meetings	
Special meeting "Hello & Goodbye"	\$1,000.00
General meeting with refreshments (3 on and 1 off campus)	\$750.00
Potential child/elder care claims	\$500.00
\$2,250.00	

Sch 2 - 11

Special travel allowances	
Paid to members whose duties are entirely performed away from the main campus and who therefore would have to travel to the Union meetings held on campus.	
Number of employees working off campus	0
Allowance 70.00% % of parking fee	\$130.00
\$0.00	

Sch 2 - 12

Welfare			
Floral tribute:	15	\$65.00	\$975.00
Xmas cards for LTD			\$25.00
			\$1,000.00

Sch 2 - 13

Children's Christmas party	
As budgeted and spent in previous years	\$300.00

Sch 2 - 14

Local Publications		
CALM Annual membership		\$100.00
Website hosting	\$27.00 per month	\$324.00
		\$424.00

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Budget Supporting Schedules

Sch 3

**Office Operating Costs
For the Year Ended June 30,**

	2007 Preliminary	2007 Budget	2007 Variance	F	2008 Budget	Budget Details
	\$	\$	\$		\$	
Telephone	615	600	-15	U	612	Sch 3-1 below
Postage and courier	58	180	122	F	100	Sch 3-2 below
Supplies	292	650	358	F	450	Sch 3-3 below
Printing	0	25	25	F	25	Sch 3-4 below
Library acquisitions	40	500	460	F	500	Sch 3-6 below
Bank charges	9	5	-4	U	10	Sch 3-5 below
	<u>1014</u>	<u>1960</u>	<u>946</u>	F	<u>1697</u>	

Sch 3 - 1

Telephone costs

Monthly basic	\$45.00
typical Long-distance	\$6.00
Monthly	<u>\$51.00</u>
Total Telephone costs	<u>\$612.00</u>

Sch 3 - 3

Supplies

Estimated **\$450.00**

Sch 3 - 4

Printing

Same as last year **\$25.00**

Sch 3 - 2

Postage and courier

Estimated **\$100.00**

Sch 3 - 5

Bank charges

Annual membership fee	\$5.00
Per cheque charge	\$5.00
	<u>\$10.00</u>

Sch 3 - 6

Library acquisitions

Includes both hard and soft copy library additions.
I. e. - books and software.

Same as last year **\$500.00**

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Sch 4

Parking Lot Rental

		Actual	
Regular members		135	
Partial load members		48	
	Total	183	0
Typical no. who don't need parking			
off campus		0	
share cars		2	
On Sabbatical		3	
Net passes		178	0
Parking pass rate:		\$180.12	
Gross amount		\$32,061.36	\$0.00
Budget rounded amount			
Discount for convenience	5.00%	\$30,458.29	\$0.00
			\$30,500.00

**Ontario Public Service Employees Union
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Budget Supporting Schedules**

Sch 5

Capital expenditures

Digital camera	\$300.00
Laptop computer	\$2,000.00
Printer	\$300.00
Refrigerator	\$200.00
Secure storage facility	\$570.00
Total	\$3,370.00

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Honoraria Budget Worksheet

		May	June	September	October	November	December	January	February	March	April	Value of 1 Share	Total	
President	Belanger	1	1	1	1	1	1	1	1	1	1	10	\$82.00	\$820.00
Vice-President	Dockrill	1	1	1	1	1	1	1	1	1	1	10	\$82.00	\$820.00
Secretary	Thompson	1	1									2	\$82.00	\$164.00
	Gibb			1	1	1	1	1	1	1	1	8	\$82.00	\$656.00
Treasurer													\$82.00	\$0.00
Chief Steward	Tay	1	1	1	1	1	1	1	1	1	1	10	\$82.00	\$820.00
Stewards	Bolton	1	1	1	1	1	1	1	1	1	1	10	\$41.00	\$410.00
	Gibb	1	1									2	\$41.00	\$82.00
	Harrison	1	1	1	1	1	1	1	1	1	1	10	\$41.00	\$410.00
	Keller	1	1	1	1	1	1	1	1	1	1	10	\$41.00	\$410.00
	Lafreniere	1	1	1	1	1	1	1	1	1	1	10	\$41.00	\$410.00
	Rosebush	1	1	1	1	1	1	1	1	1	1	10	\$41.00	\$410.00
	Thompson			1	1	1	1	1	1	1	1	8	\$41.00	\$328.00
	Scott	1	1	1	1	1	1	1	1	1	1	10	\$41.00	\$410.00
	Taylor	1	1	1	1	1	1	1	1	1	1	10	\$41.00	\$410.00
Vacancies		3	3	3	3	3	3	3	3	3	3	0	\$41.00	\$0.00
Trustees	Peck		1				1					2	\$205.00	\$410.00
	Way		1				1					2	\$205.00	\$410.00
		15	17	15	15	15	17	15	15	15	15	154		\$8,610.00

Trustees	2	\$410.00	\$820.00
Officers	4	\$820.00	\$3,280.00
Stewards	11	\$410.00	\$4,510.00
	Total		\$8,610.00

**Ontario Public Service Employees Union
Local 420
2007-2008**

Assumptions:

1. Employees	Summer 2007	Fall 2007	Winter 2008	Summer 2008
Full-time	130	135	135	135
Partial-load	11	48	48	10
(estimated as same as actual April last year)				
2. Dues rates				
Full-time	\$25.00	Semi-monthly		
Partial Load	\$20.00	Bi-weekly		
3. Hotel rates - per night	Room	Parking		
Toronto - AGM	\$230.00	\$20.00		
Toronto - CAAT(A) Div	\$200.00	\$23.00		
4. Meal allowances				
Breakfast	\$11.00			
Lunch	\$15.00			
Dinner	\$24.00			
Big city supplement	\$6.00			
5. Meeting participation:	Reason	Number	Duration	
OPSEU General	AGM	1	3	
	Region 4	0	1	
CAAT(A) Division	Div mtg	1	2	
	Presidents	2	1	
	Negotiations	0	1	
6. Mileage rate	US\$0.40 /km			
7. Honouraria rates (annual)				
Steward	\$410.00 increase by 4.16% and rounded to nearest \$10 (was \$390)			
Officer (double steward)	\$820.00			
8. Top of salary scale	\$92,817.00	4.16% increase		Previous benchmark was \$89,114
	check this			
9 parking tag rate	Base	Taxes	Total	
	\$158.00	0.14	\$180.12	